

SEWER BOARD MEETING
October 12, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Fred Hypes- Rep. with Dunn Engineering

Meeting called to order at 7:10

Approval of Minutes

Approve minutes from previous meeting.

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Kevin Childers. Carried 3-0

Payment of Accounts

Motion was made by Jack McLane to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 3-0

Also for consideration:

Postmaster, postage for the mailing of the sewer bills in November

Brickstreet, monthly premium for November

Frontier phone bill for the month of November

AEP bill for the month of November

WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of November

Putnam PSD Operations & Maintenance of Sewer Plant November/December

Motion was made by Kevin Childers to pay all considerations; it was seconded by Jack McLane. Carried 3-0

Report from Members of the Board

N/A

Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account

N/A

Action Upon Adjustment Request

N/A

Adjustments Made Due To Misreads by WVAW

Travis Henry of 309 Ivywood St. was given a \$211.27 adjustment on his sewer bill due to a faulty water meter.

Action Upon Security Deposit Refunds Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

Motion to give the security deposit refunds was made by Kevin Childers; it was seconded by Jack McLane. Carried 3-0

Enactment of Ordinances

N/A

Miscellaneous and Unfinished Business

Less Adkins (sewer plant operator) has submitted a quote for a new Panel for the lock road lift station. The old one is rusting out and letting in moisture which is causing problems on a continuous basis. Motion was made by Jack McLane to purchase a new Panel for the lock road lift station from Precision Pump & Valve Service for \$8,390; it was seconded by Kevin Childers. Carried 3-0

C.J. Hughes Construction Company, Inc. submitted Pay Estimate No. 2 in the amount of \$53,534.00 which will bring total payments to 93% of the total Sewer System Improvement Project. Motion was made by Steve McLane to pay C.J. Hughes Construction Company, Inc. \$53,534.00; it was seconded by Jack McLane. Carried 3-0

Meeting adjourned at 7:25

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk

Eleanor Storm Water Board
October 12, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers

Fred Hypes - Rep. with Dunn Engineering

Meeting called to order at 7:30

Approval of Minutes

Approve minutes from previous meeting.

Motion was made by Kevin Childers to approve the minutes from the previous meeting; it was seconded by Jack McLane. Carried 3-0

Payment of Accounts

Motion was made by Jack McLane to pay all bills on liability forecast; it was seconded by Kevin Childers. Carried 3-0

Also for consideration:

City National Bank, \$2727.45 October loan payment, storm water projects

Motion was made by Steve McLane to make the October loan payment; it was seconded by Jack McLane. Carried 3-0

Report from Members of the Board

N/A

Miscellaneous and Unfinished Business

Meeting adjourned at 7:45

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk