

SEWER BOARD MEETING
February 9, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper

Meeting called to order at 7:05

Approval of Minutes

Motion was made by Jack McLane to approve the minutes from December board meeting; it was seconded by Kevin Childers. Carried 4-0

Motion was made by Jack to approve the minutes from the previous meeting; it was seconded by Kevin Childers. Carried 4-0

Payment of Accounts

Motion was made by Robert Harper to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 4-0

Also for consideration:

Postmaster, postage for the mailing of the sewer bills in March

Brickstreet, monthly premium for March

Frontier phone bill for the month of March

AEP bill for the month of March

WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of March

Putnam PSD Operations & Maintenance of Sewer Plant March/April

Motion was made by Jack McLane to pay all considerations; it was seconded by Kevin Childers. Carried 4-0

Report from Members of the Board

N/A

Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account

N/A

Action Upon Adjustment Request

Adjustments Made Due To Misreads by WVAW

N/A

Action Upon Security Deposit Refunds Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

Motion was made by Kevin Childers to give the security deposit refunds; it was seconded by Jack McLane. Carried 4-0

Miscellaneous and Unfinished Business

Commercial Insurance submitted an invoice for renewal of the DOH Bond \$250.00 which is for The sewer main upgrade from the sewer plant up to Maple St. Motion was made by Steve McLane to pay the renewal DOH Bond to Commercial Insurance for \$250.00; it was seconded by Robert Harper. Carried 4-0

Discussion was made that sometime in the future the cost of sewer taps for Apartment Buildings/Businesses may need to be increased, it is now \$450. For both residents and businesses. It was also discussed that before this can happen consideration needed to be made in making an increase to the sewer rates it would be at this time when the sewer tap could be raised and would be a part of the sewer rate tariff. All board members were in agreement and further discussion would be made at future meetings.

Meeting adjourned at 8:05

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk

**Eleanor Storm Water Board
February 9, 2017
Conference Room at Town Hall**

Board members present

**Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper**

Meeting called to order at 8:07

Approval of Minutes

Motion to approve the minutes from the December board meeting was made by Jack McLane; seconded by Robert Harper. Carried 4-0

Motion to approve the minutes from the previous meeting was made by Jack McLane; it was seconded by Robert Harper. Carried 4-0

Payment of Accounts

Motion was made by Kevin Childers to pay all bills on liability forecast; it was seconded by Jack McLane. Carried 4-0

Also for consideration:

City National Bank, \$2727.45 March loan payment, storm water projects

Motion was made by Robert Harper to make the March loan payment; it was seconded by Steve McLane. Carried 4-0

Report from Members of the Board

Miscellaneous and Unfinished Business

Meeting adjourned at 8:30

Minutes accepted as read by:

Minutes submitted by:

**Walter F. Halstead
Mayor**

**Carol N. McCauley
Utility Clerk**