

SEWER BOARD MEETING
March 9, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper
Matt Brenner w/Dunn Engineers

Meeting called to order at 7:05

Approval of Minutes

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Robert Harper. Carried 4-0

Payment of Accounts

Motion was made by Jack McLane to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 4-0

Also for consideration:

Postmaster, postage for the mailing of the sewer bills in April
Brickstreet, monthly premium for April
Frontier phone bill for the month of April
AEP bill for the month of April
WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of April
Putnam PSD Operations & Maintenance of Sewer Plant March/April

Motion was made by Robert Harper to pay all considerations; it was seconded by Steve McLane. Carried 4-0

Report from Members of the Board

N/A

Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account

N/A

Action Upon Adjustment Request

Adjustments Made Due To Misreads by WVAW

Gary W. Young of 928 Roosevelt Blvd. ask for an adjustment on his sewer bill due to a mis-read by WVAW. He was billed for 30,280 gal., at a cost of \$924.89 should have been billed for 2,600 gal., at a cost of \$18.70. The amount of adjustment was \$906.19.

Mary E. Cummings of 97 Camelot Dr. ask for an adjustment on her sewer bill due to a bad meter. She was billed for 9,200 gal., at a cost of \$46.92 should have been billed for 1,900 gal., at a cost of \$15.32. The amount of adjustment was \$31.60.

Josh Vickers of 11 Prince Valiant Ct. ask for an adjustment on his sewer bill due to an over estimated meter reading by WVAW. He was bill for 7,200 gal., at a cost of \$38.56, should have been billed for 3,200 gal at a cost of \$21.24. The amount of adjustment was \$17.32.

Erika Oxley of 313-W Fir Street ask for an adjustment on her sewer bill due to an invalid meter read as per WVAW. She was billed for 9,400 gal., at a cost of \$47.75 should have been billed for 3,400 gal., at a cost of \$22.22. The amount of adjustment was \$26.04.

Action Upon Security Deposit Refunds Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

All security deposit refunds for this month was applied to accounts.

Miscellaneous and Unfinished Business

Matt Brenner with Dunn Engineers informed the board that all insurances are now taken care of and that the contractor will now be able to get with the railroad and begin the job at any time.

Meeting adjourned at 7:50

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk

Eleanor Storm Water Board
March 9, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper
Matt Brenner w/Dunn Engineers

Meeting called to order at 7:55

Approval of Minutes

Motion to approve the minutes from the December board meeting was made by Kevin Childers; seconded by Jack McLane. Carried 4-0

Motion to approve the minutes from the previous meeting was made by Kevin Childers; it was seconded by Steve McLane. Carried 4-0

Payment of Accounts

Motion was made by Kevin Childers to pay all bills on liability forecast; it was seconded by Jack McLane. Carried 4-0

Also for consideration:

City National Bank, \$2727.45 April loan payment, storm water projects

Motion was made by Jack McLane to make the March loan payment; it was seconded by Robert Harper. Carried 4-0

Report from Members of the Board

Miscellaneous and Unfinished Business

Matt Brenner w/Dunn Engineers informed the board that the railroad is ready to look at the drainage trouble areas (lock road, Chestnut St., and at the entrance to the industrial park) hopefully this will take place in the near future.

Meeting adjourned at 8:05

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk