

SEWER BOARD MEETING
April 13, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper
Fred Hypes w/Dunn Engineers

Meeting called to order at 7:10

Approval of Minutes

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Robert Harper. Carried 4-0

Payment of Accounts

Motion was made by Kevin Childers to pay all accounts listed on the Liability Forecast; it was seconded by Jack McLane. Carried 4-0

Clerk Carol McCauley brought before the board invoices that had arrived just prior to meeting and ask if they could be approved to avoid late fees. Motion to approve was made by Kevin Childers; it was seconded by Steve McLane. Carried 4-0

Also for consideration:

Postmaster, postage for the mailing of the sewer bills in May

Brickstreet, monthly premium for May

Frontier phone bill for the month of May

AEP bill for the month of May

WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of May

Putnam PSD Operations & Maintenance of Sewer Plant May/June

Motion was made by Jack McLane to pay all considerations; it was seconded by Robert Harper. Carried 4-0

Report from Members of the Board

N/A

Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account

N/A

Action Upon Adjustment Request

N/A

Adjustments Made Due To Misreads by WVAW

N/A

Action Upon Security Deposit Refunds Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

Motion to give the security deposit refunds was made by Robert Harper; it was seconded by Jack McLane. Carried 4-0

Enactment of Ordinances

Mayor Halstead brought before the board a comparison chart of the sewer rates of the surrounding towns as compared to ours. There would be more discussion on a rate increase at the next meeting.

Miscellaneous and Unfinished Business

Discuss the progress of the sewer main upgrade from the sewer plant up to Maple St.

Mayor Halstead informed the board that the contractor for the sewer reconstruction project, informed him that they would begin work Monday April 17, 2017 weather permitting. Fred Hypes w/Dunn Engineers confirmed, and said that everything is in order and the job should be done within the time allowed as per contract.

Discuss the repair of roofs on the lab and blower building at sewer plant.

Board Member Kevin Childers said he would be more than happy to go down to the plant and check the roofs out to see what it would take to re-roof these two building and if the roofs themselves could or needed to have a roof line change.

Meeting adjourned at 7:41

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk

Eleanor Storm Water Board
April 13, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Robert Harper
Fred Hypes w/Dunn Engineers

Meeting called to order at 7:42

Approval of Minutes

Motion to approve the minutes from the December board meeting was made by Robert Harper; seconded by Jack McLane. Carried 4-0

Payment of Accounts

Motion was made by Kevin Childers to pay all bills on liability forecast; it was seconded by Steve McLane. Carried 4-0

Clerk Carol McCauley brought before the board an HD invoice that had arrived just prior to meeting and ask if they could be approve it. Motion to approve was made by Kevin Childers; it was seconded by Robert Harper. Carried 4-0

Also for consideration:

City National Bank, \$2727.45 May loan payment, storm water projects

Motion was made by Jack McLane to make the March loan payment; it was seconded by Robert Harper. Carried 4-0

Report from Members of the Board

Miscellaneous and Unfinished Business

Mayor Halstead informed the board members that the drain line at Cypress St. (Steve McLane) has been installed the only thing left to do is put in a drop box. Steve said the guys did a really good job.

Meeting adjourned at 7:52

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk