

**SEWER BOARD MEETING**  
**June 8, 2017**  
Conference Room at Town Hall

**Board members present**

**Mayor Walter F. Halstead**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Steve McLane**  
**Robert Harper**  
**Kevin Childers**  
**Rep. with Dunn Engineering**

Meeting called to order at 7:00

**Approval of Minutes**

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Robert Harper. Carried 4-0

**Payment of Accounts**

Motion was made by Jack McLane to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 4-0

**Also for consideration:**

Postmaster, postage for the mailing of the sewer bills in July  
Brickstreet, monthly premium for July  
Frontier phone bill for the month of July  
AEP bill for the month of July  
WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of July  
Putnam PSD Operations & Maintenance of Sewer Plant June/July

Motion was made by Robert Harper to pay all considerations; it was seconded by Jack McLane. Carried 4-0

**Report from Members of the Board**

N/A

**Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account**

N/A

**Action Upon Adjustment Request**

N/A

**Adjustments Made Due To Misreads by WVAW**

Jerry Herdman of 181 Camelot is asking for an adjustment on his sewer bill due to a water leak. Amount of bill in question is \$54.02, his average bill is \$25.91, and amount of adjustment will be \$28.91. WVAW did adjust his water bill. Motion to give the adjustment was made by Jack McLane; it was seconded by Steve McLane. Carried 4-0

**Action Upon Security Deposit Refunds** Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

Motion to give the security deposit refunds was made by Robert Harper; it was seconded by Jack McLane. Carried 4-0

**Enactment of Ordinances**

N/A

**Miscellaneous and Unfinished Business**

Sewer Main Upgrade; most of the manholes are in. They now need to connect lateral should be done in a couple of weeks.

Discussion was made that after this sewer main project is finished. The board would like to look into laying new sewer line on the streets that would connect into the new sewer main.

Discussion was made on the repair of roofs on the buildings at sewer plant. All board members were in agreement to have at least three different roofing companies' give an estimate on the re-roofing of these buildings at the next board meeting.

Bob Kelly is un-able to mow grounds at the sewer plant right now because of health issues. Robert Harper and/or David Harper will be doing the mowing at \$600 a month through the mowing season.

If something should happen they cannot do the mowing until the end of mowing season the board will look into hiring someone else.

**Meeting adjourned at 7:50**

**Minutes accepted as read by:**

**Minutes submitted by:**

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**Walter F. Halstead**  
**Mayor**

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**Carol N. McCauley**  
**Utility Clerk**

**Eleanor Storm Water Board**  
**June 8, 2017**  
Conference Room at Town Hall

**Board members present**

**Mayor Walter F. Halstead**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Steve McLane**  
**Robert Harper**  
**Kevin Childers**  
**Rep. with Dunn Engineering**

Meeting called to order at 7:51

**Approval of Minutes**

Motion to approve the minutes from the December board meeting was made by Jack McLane; seconded by Robert Harper. Carried 4-0

**Payment of Accounts**

Motion was made by Kevin Childers to pay all bills on liability forecast; it was seconded by Jack McLane. Carried 4-0

**Also for consideration:**

City National Bank, \$2727.45 July loan payment, storm water projects

Motion was made by Steve McLane to make the June loan payment; it was seconded by Robert Harper. Carried 4-0

**Report from Members of the Board**

N/A

**Miscellaneous and Unfinished Business**

Board member would like to know the balance of the Storm Drain Loan, and the years left to pay on it.

**Meeting adjourned at 8:10**

**Minutes accepted as read by:**

**Minutes submitted by:**

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**Walter F. Halstead**  
**Mayor**

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**Carol N. McCauley**  
**Utility Clerk**