

SEWER BOARD MEETING
August 10, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Rep. with Dunn Engineering

Meeting called to order at 7:00

Approval of Minutes

No meeting was held July 13, 2017 due to not enough for a quorum.

Approve minutes from June 8, 2017

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Kevin Childers. Carried 3-0

Payment of Accounts

Motion was made by Jack McLane to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 3-0

Also for consideration:

Postmaster, postage for the mailing of the sewer bills in September

Brickstreet, monthly premium for September

Frontier phone bill for the month of September

AEP bill for the month of September

WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of September

Putnam PSD Operations & Maintenance of Sewer Plant September/October

Motion was made by Kevin Childers to pay all considerations; it was seconded by Jack McLane. Carried 3-0

Report from Members of the Board

N/A

Action Upon Reimbursement Of Overpayment On Closed Account Or Overcharged On Active Account

N/A

Action Upon Adjustment Request

Pam Simpkins of 9 King Arthur Ct. is asking for an adjustment on her sewer bill due to a water leak. The amount of bill in question is \$30.20; her average bill is \$16.80. The amount of adjustment would be \$11.90. WVAW did adjust her water bill. Motion to give the adjustment was made by Kevin Childers; it was seconded by Steve McLane. Carried 3-0

Terry Hutchison of 209 Chestnut St. is asking for an adjustment on his sewer bill due to a water leak. The amount of bill in question is \$86.21; his average bill is \$15.32. The amount of adjustment would be \$63.81. WVAW did adjust his water bill. Motion to give the adjustment was made by Jack McLane; it was seconded by Steve McLane. Carried 3-0

Edward Lovejoy of 1004 Roosevelt Blvd. is asking for an adjustment on his sewer bill due to a water leak. Amount of bill in question \$38.14, average bill is \$31.87. Amount of adjustment would be \$5.46. Don't have any information from WVAW. Motion to give the adjustment was made by Kevin Childers to give the adjustment when WVAW adjust her water bill; it was seconded by Jack McLane. Carried 3-0

Rebecca Hutchison of 153 Camelot Dr. is asking for an adjustment on her sewer bill due to a water leak. Amount of bill's in question is \$33.54/\$47.33, average bill \$15.32. Amount of adjustment would be \$56.73. WVAW did adjust water bill. Motion to give the adjustment was made by Steve McLane; it was seconded by Jack McLane. Carried 3-0

Adjustments Made Due To Misreads by WVAW

James and Deborah McComas of 324 River Pointe Dr. ask for an adjustment on their sewer bill due to a changed water meter and wrong numbers entered by WVAW. Amount of sewer bill was \$98.47, average bill is \$33.12. Amount of adjustment given was \$65.35. Motion for approval of this adjustment was made by Jack McLane; it was seconded by Steve McLane. Carried 3-0

Action Upon Security Deposit Refunds Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

Motion to give the security deposit refunds was made by Steve McLane; it was seconded by Jack McLane. Carried 3-0

Enactment of Ordinances

N/A

Miscellaneous and Unfinished Business

Discuss doing new sewer lines on the streets that would connect to the now completed Sewer System All board members were in agreement to have Dunn Engineers to draw up plans for upgrading the sewer lines on these streets.

Agree to approve and pay the Cooperative Service Agreement with USDA that will not exceed \$5,578 Motion to approve the agreement and pay the invoice of \$5,578 with USDA was made by Kevin Childers; it was seconded by Steve McLane. Carried 3-0

Approve a 2% raise for utility clerk. Motion to give the utility clerk a 2% raise retro back to July 1, 2017 when the council approved a 2% raise for all other town employees; it was seconded by Kevin Childers. Carried 3-0

Mayor Halstead ask the board if they would approve to begin the installation of the airlines in pond two, this would finish the airline upgrade to the sewer ponds. Motion was made by Kevin Childers to begin the installation of the airlines in pond two; it was seconded by Jack McLane. Carried 3-0

Meeting adjourned at 7:33

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk

Eleanor Storm Water Board
August 10, 2017
Conference Room at Town Hall

Board members present

Mayor Walter F. Halstead
Clerk Carol McCauley
Jack McLane
Steve McLane
Kevin Childers
Rep. with Dunn Engineering

Meeting called to order at 7:34

Approval of Minutes

No meeting was held July 13, 2017 due to not enough for a quorum.

Approve minutes from June 8, 2017

Motion was made by Steve McLane to approve the minutes from the previous meeting; it was seconded by Jack McLane. Carried 3-0

Payment of Accounts

Motion was made by Kevin Childers to pay all bills on liability forecast; it was seconded by Jack McLane. Carried 3-0

Also for consideration:

City National Bank, \$2727.45 July loan payment, storm water projects

Motion was made by Kevin Childers to make the June loan payment; it was seconded by Jack McLane. Carried 3-0

Report from Members of the Board

N/A

Miscellaneous and Unfinished Business

The Dunn Rep. ask the board if they would approve to allow Dunn Engineers to work on the MS4 Storm Water Permit, to try and get the Storm Water Board exempt from having to do a permit.

Mayor Halstead explained that he did apply for an exempt and has heard nothing further until recently by email when he was notified that the permit was due.

The engineer feels the way Mayor Halsted does and that is that the town does not meet the requirements to have a MS4 permit and should be exempt. Motion was made by Kevin Childers to have Dunn Engineers work on getting the Storm Water Board exempt from having to do a MS4 Permit; it was seconded by Jack McLane. Carried 3-0

Meeting adjourned at 7:53

Minutes accepted as read by:

Minutes submitted by:

Walter F. Halstead
Mayor

Carol N. McCauley
Utility Clerk