

February 1, 2018

Town of Eleanor
PO. Box 185
Eleanor, WV 25070

A regular meeting of the town council of the Town of Eleanor was held at 7:30 PM.

Present: Mayor W. F. Halstead
Councilman K. Childers
Councilman J. McLane
Councilwoman T. Harmon
Councilman J. Tolley, Jr.
Councilman C. Clendenin

Absent: Recorder L. S. Casto

Visitors: Jan Williams, Tim Saulton, Jim Moore, Michael May, Martha Fisch, and David Turley.

The meeting began with the Pledge of Allegiance to the Flag.

Mayor Halstead began the meeting by thanking council for proceeding with the meeting on January 18th. He stated it was a very unique situation and is the first time he can think that both the Mayor and Recorder missed the same meeting.

The minutes of the previous meeting were approved as presented on a motion by J. McLane, 2nd by T. Harmon and carried.

The liability forecast was approved for payment as submitted on a motion by J. Tolley, Jr., 2nd by J. McLane and carried.

Report from standing committee/ C. Clendenin and T. Harmon will lead the October town event planning meetings. The first meeting will be at 6:00pm on Tuesday, March 6th. Meetings will continue on the first Tuesday of each month unless they determine more frequent meetings are needed closer to the event. All members of council and the public are welcome to attend to share ideas and volunteer to help plan.

Sewer/ Dunn Engineering is currently working on plans and an estimated cost for the Board to install new sewer lines on Maple, Locust and Nutmeg Streets. This project will be put out for bid like the previous projects. The entire lower end of town will have new sewer lines which will greatly increase the sewer plants efficiency.

Storm Water/ Dunn Engineering is also looking into place on the drainage ditch at Lock Road. The goal is to alleviate flooding issues from Route 62 and Cedar Hill.

Park Board/ No meetings has been held since our last council meeting. The next meeting will take place on February 5th at 7pm. Mayor Halstead reported that the crew has been burning brush and cleaning up areas in Eleanor Park.

Streets/ C. Clendenin and K. Childers presented council the Cedar Hill map and areas that need repaired. There are ten total areas of concern. After a discussion on potential costs, council decided to move forward with repairs on areas 1-4, all located on Sandstone Drive. Mayor Halstead will work up a formal bid sheet on the repairs and post it in the Charleston Gazette. Bids will be opened at the first meeting in March. This was approved on a motion by J. Tolley, 2nd K. Childers and carried.

Police/ The Police Commission presented council the complete police statistic for the years 2016 and 2017. They also included a report from December 2017 and January 2018. Council was also presented with a quote for uniforms for Officer Wingo. Council approved to purchase the items on the quote on a motion by C. Clendenin, 2nd K. Childers and carried.

Reports from officers of the town/

-J. Tolley reported an update following the new webpage training session. We will need a second training date and then we can make the webpage go live. During the training it was discussed to have several access logins and passwords for members of the committees and the photographer. J. Tolley made the point that this will allow the page to be updated more often and provide up to date information for the visitors. Mayor Halstead commented that when this was previously discussed it was decided that the office workers would be the only ones to update the page. It was decided that we will begin by only having access for the two office workers and Recorder Casto. We can discuss this again if we feel that changes need to be made to help improve the webpage. C. Clendenin and J. Tolley will contact the office and the web developer to set up the last training session.

-Mayor Halstead followed up on a question from the last council meeting regarding the Little Caesars Pizza Truck. They are required to have a Business License in town and are required to pay B&O. The truck operators were informed of this fact. They made the decision to leave and not come back to set up in other towns instead. It was also noted that all other surrounding towns will require them to have a business license and pay B&O taxes.

-C. Clendenin had additional information regarding the Bingo request made several meetings ago. He contacted the WV State Tax Department on behalf of the group. A Bingo License is not required for them to hold an event if there is 1. No entry/card fees and 2. Prizes do not exceed \$10. Mayor Halstead also added that a letter was dropped off to the office requesting for the town to assist in acquiring donated prizes by use of our letter head. C. Clendenin expressed the concern that even if the prizes are "free" to the host, that the monetary value may still exceed \$10 and require them to obtain a state bingo license. He will follow up with the group to make sure they are aware of that.

Action on Petitions/ -0-

Enactment of Ordinance / C. Clendenin presented the final draft of the "Bee Keeping / Apiary" Ordinance. Mayor Halstead asked council to write in that this will be ordinance 18-01. During the discussion Mayor Halstead also suggested the "penalty" section will need to list out specific information and not just cite the State Code. C. Clendenin will make the change. This ordinance will be on the 2-15-18 as for the first reading.

Filling Vacancies in positions of Officers & Employees/ -0-

Miscellaneous and Unfinished Business/

-David Turley with the Eleanor Volunteer Fire Department and the Red Cross discussed information from a program he is leading to ensure all homes in the Eleanor Fire District has working and properly installed Smoke Detectors and Carbon Monoxide Detectors. Council agreed that this was a great program and would like to help however possible. The only real need at this point is batteries for these detectors. Mayor Halstead suggested since the town typically donates \$10,000 a year to the Fire Department that we donate \$5,000 to this program. In a meeting last year, the town donated \$5,000 of the typical \$10,000 to the department. Council agreed on a motion by T. Harmon, 2nd J. Tolley and carried. David Turley said that the \$5,000 would be more than enough and any excess money would go towards equipment for the fire department.

-Mayor Halstead reported that with the recent absence of Recorder Casto that Appalachian Software came in to assist with payroll and W2's. They also working on training Kim and Carol to assist in the future doing payroll. He pointed out that this is in no way taking responsibilities away from L. Casto, only that she will now have assistance when needed and she will still oversee the payroll process.

No further business to come before the council at this time, the meeting was adjourned at 8:30pm.

Mayor

Recorder