

**SEWER BOARD MEETING**  
**February 8, 2018**  
Conference Room at Town Hall

**Board members present**

**Mayor Walter F. Halstead**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Steve McLane**  
**Kevin Childers**  
**Robert Harper**

Meeting called to order at 7:00

**Approval of Minutes**

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Robert Harper. Carried 4-0

**Payment of Accounts**

Motion was made by Robert Harper to pay all accounts listed on the Liability Forecast; it was seconded by Steve McLane. Carried 4-0

**Also for consideration:**

- Postmaster, postage for the mailing of the sewer bills in March
- Brickstreet, monthly premium for March
- Frontier phone bill for the month of March
- AEP bill for the month of March
- WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of March
- Putnam PSD Operations & Maintenance of Sewer Plant February/March

Motion was made by Robert Harper to pay all considerations; it was seconded by Jack McLane. Carried 4-0

**Report from Members of the Board**

N/A

**Reimbursement Of Overpayment On Closed Account**

N/A

**Action Upon Adjustment Request**

Fred Milhorn of 134 Eleanor Circle is asking for an adjustment on his sewer bill due to a water leak on at the main on Eleanor Circle. After this happened Mr. Milhorn discovered that the cut-off valve on urinal in his garage didn't shut off causing the water to flow continuously. Amount of bill in question is for \$42.74. His average bill is \$18.77. The amount of adjustment would be \$24.44. WVAW has not adjusted his water bill. Motion was made by Jack McLane to give the adjustment of \$24.44 when WVAW adjust Mr. Milhorn's water bill: it was seconded by Robert Harper. Carried 4-0

**Adjustments Made Due To Misreads by WVAW**

N/A

**Action Upon Security Deposit Refunds** Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments.

**Enactment of Ordinances**

N/A

**Miscellaneous and Unfinished Business**

Approve to have Precision Pump & Valve Service to Renovate a Lift Station located at the Armory. This lift station is in bad shape and needs a lot of work. Less Adkins (sewer plant operator) is working with them to see what needs to be done to get this lift station operational again before there is a major sewer problem. Precision Pump & Valve Service submitted a quote to do the renovation at a cost of \$8090.00. Motion was made by Kevin Childers to have Precision Pump & Valve Service renovate the Lift Station for \$8090.00; it was seconded by Jack McLane. Carried 4-0

**Meeting adjourned at 7:41**

**Minutes accepted as read by:**

**Minutes submitted by:**

---

**Walter F. Halstead**  
**Mayor**

---

**Carol N. McCauley**  
**Utility Clerk**

**Eleanor Storm Water Board**  
**February 8, 2018**  
Conference Room at Town Hall

**Board members present**

**Mayor Walter F. Halstead**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Steve McLane**  
**Kevin Childers**  
**Robert Harper**

Meeting called to order at 7:47

**Approval of Minutes**

Motion was made by Kevin Childers to approve the minutes from the previous meeting; it was seconded by Jack McLane. Carried 4-0

**Payment of Accounts**

Motion was made by Jack McLane to pay all bills on liability forecast; it was seconded by Robert Harper. Carried 4-0

**Also for consideration:**

City National Bank, \$2727.45 March loan payment, storm water projects

Motion was made by Kevin Childers to make the March loan payment; it was seconded by Steve McLane. Carried 4-0

**Report from Members of the Board**

N/A

**Enactment of Ordinances**

N/A

**Miscellaneous and Unfinished Business**

**Meeting adjourned at 8:00**

**Minutes accepted as read by:**

**Minutes submitted by:**

---

**Walter F. Halstead**  
**Mayor**

---

**Carol N. McCauley**  
**Utility Clerk**