

**SEWER BOARD MEETING**  
**September 13, 2018**  
Conference Room at Town Hall

**Board members present**

**Mayor Cam Clendenin(absent)**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Joey Tolley**  
**Steve McLane**  
**Tom Sheridan**

Meeting called to order at 7:03

**Approval of Minutes**

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Tom Sheridan. Carried 4-0

**Payment of Accounts**

Motion was made by Tom Sheridan to pay all accounts listed on the Liability Forecast; it was seconded by Jack McLane. Carried 4-0

**Also for consideration:**

Postmaster, postage for the mailing of the sewer bills in October  
Brickstreet, monthly premium for October  
AEP bill for the month of October  
WVAW (usage data & service to 1315 Roosevelt Blvd) for the month of October  
Putnam PSD Operations & Maintenance of Sewer Plant October/November

Motion was made by Steve McLane to pay all considerations; it was seconded by Tom Sheridan. Carried 4-0

**Report from Members of the Board**

N/A

**Reimbursement Of Overpayment On Closed Account**

N/A

**Action Upon Adjustment Request**

Glenna & James Mayle of 104 Limestone Dr. is asking for an adjustment on their sewer bill due to a water leak. Amount of bill's in question are \$83.70 & \$80.77. Average bill is for \$16.80. Amount of adjustment would be \$148.32. WVAW has adjusted their water bill. Motion was made by Tom Sheridan to give the adjustment of \$148.32; it was seconded by Steve McLane. Carried 4-0

**Adjustments Made Due To Misreads by WVAW**

N/A

**Action Upon Security Deposit Refunds** Security deposit refunds due on closed accounts and or accounts that has been open for at least 1yr and had 12 consecutive on-time payments. Motion to give the deposit refunds was made by Steve McLane; it was seconded by Jack McLane. Carried 4-0

**Enactment of Ordinances**

N/A

**Miscellaneous and Unfinished Business**

Discussed replacing the sewer lines on Locust, Maple, and Nutmeg streets. Fred Hypes with Dunn Engineers was unable to attend so more discussion will be made at the October meeting.

H.E. Lewis Jr. is building a duplex on 110 Beech St. When there is more than one unit, two sewer taps are to be made one per unit. He paid for two at \$450 each, but he only allowed one tap to be made. He is requesting for a refund of \$450 or at least half since only one tap was made. Motion was made by Tom Sheridan to give back ½ (\$225.00) of the second tap fee; it was seconded by Joey Tolley. Carried 4-0

Less Adkins (sewer plant operator) requested that a fence be installed around the lift station located at the armory corps property. A quote was submitted by McNiel Fence Company for \$3098.00 material and labor. Motion was made by Joey Tolley to have McNiel Fence Company install fence for \$3098.00; it was seconded by Steve McLane. Carried 4-0

**Meeting adjourned at 7:43**

**Minutes accepted as read by:**

**Minutes submitted by:**

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**Cam Clendenin**  
**Mayor**

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**Carol N. McCauley**  
**Utility Clerk**

**Eleanor Storm Water Board**  
**September 13, 2018**  
Conference Room at Town Hall

**Board members present**

**Mayor Cam Clendenin(absent)**  
**Clerk Carol McCauley**  
**Jack McLane**  
**Joey Tolley**  
**Steve McLane**  
**Tom Sheridan**

Meeting called to order at 7:43

**Approval of Minutes**

Motion was made by Jack McLane to approve the minutes from the previous meeting; it was seconded by Joey Tolley. Carried 4-0

**Payment of Accounts**

Motion was made by Tom Sheridan to pay all bills on liability forecast; it was seconded by Steve McLane. Carried 4-0

**Report from Members of the Board**

N/A

**Enactment of Ordinances**

N/A

**Miscellaneous and Unfinished Business**

MS4 (Storm Water) Waiver. Fred Hypes with Dunn Engineers was unable to attend to give any updates on this waiver.

**Meeting adjourned at 8:06**

**Minutes accepted as read by:**

**Minutes submitted by:**

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**Cam Clendenin**  
**Mayor**

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**Carol N. McCauley**  
**Utility Clerk**