

December 20, 2018

Town of Eleanor  
P.O. Box 185  
Eleanor, WV 25070

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A regular meeting of the town council of the Town of Eleanor was held at 7:30 PM.

Present: Mayor Cam Clendenin  
Councilman K. Childers  
Councilwoman T. Harmon  
Councilman J. McLane  
Councilman J. Tolley, Jr.  
Councilwoman G. Hull

Absent: Recorder L. Casto

Visitors: See list

The meeting began at 7:30 PM with the Pledge of Allegiance to the Flag.

The minutes of the previous meeting were approved as presented on a motion by Kevin Childers, 2<sup>nd</sup> by Jack McLane & carried.

The liability forecast was approved on a motion by Kevin Childers, 2<sup>nd</sup> Teresa Harmon & Carried.

Report From Standing Committees/

The Health Committee will not have a meeting in December. The next meeting will be January 28<sup>th</sup> at 6:00pm

Mayor Clendenin made an announcement for the History Committee. Their next meeting will be January 8<sup>th</sup> at 6:30pm. During this meeting they will select the December 2020 Calendar Photo Winner.

Mayor Clendenin made an announcement for the Events Planning Committee. The next meeting will be January 8<sup>th</sup> at 5:30pm.

Sewer & Storm Water Board/ The Sewer and Storm Water Boards met on December 13<sup>th</sup>. J. Tolley and J. McLane both discussed the meeting topics. They reported that Les Adkins attended the Sewer meeting to discuss routine maintenance items needed to extend the life of our entire system. Smoke testing, routine pipe cleaning and other items were added to a list. They will work with the maintenance team to schedule items so we have plenty of time to notify the public of upcoming testing.

During the Storm Water meeting C. Clendenin reported that the MS4 Appeal has been moved to February 14<sup>th</sup>.

Parks/ The Parks Boards next meeting will be January 7<sup>th</sup> at 6:00pm.

During this time K. Childers introduced students from the Putnam County Career & Technical Center to present council with the E.P.I.C. Grant application and results. They received \$50,000 to build two innovative cabins in the Eleanor Park. Once completed, the town will have the ability to rent these cabins to the public. PCTC will continue to work on the cabins whenever maintenance items are needed. They hope they become popular and they are able to build even more cabins in the future.

Streets/ The Street Committee met on December 13<sup>th</sup>. J. Tolley and K. Childers discussed information from that meeting. They reported that the board has started putting a plan together for 2019 to complete a list of routine items that have fallen behind. The main goal for early next year is to complete the section of road on Sandstone Drive. This goal date set for the re-work on that section is March of 2019.

Reports from Officers of the Town/ Mayor Clendenin reported that he has compiled information from the AEP Bills from 2018. All AEP bills for the town totaled \$57,780 for the year. Street Lights were \$14,308, Town Buildings \$19,722 and the Parks were \$23,750. He will call AEP after the first of the year to set up a meeting to see how we can begin to eliminate meetings and/or identify other ways to reduce these bills.

Police/ The Police Board will not meet in December. Their next meeting will be January 28<sup>th</sup> at 7:00pm.

Action Upon Petitions/ Nothing to report.

Enactment of Ordinance/ Nothing to report.

Filling Vacancies in positions of Officers and Employees/ Nothing to report.

Miscellaneous and Unfinished Business/

-Mayor Clendenin reported that the feedback from Dee Price regarding the Employee Guidelines and Firework Ordinance were very helpful. He will type up the suggestions made for both documents and will get them to council soon. The Firework Ordinance will be reviewed by both the Health and Police Committees in January. Council will review the Guidelines at the January 3<sup>rd</sup> Council Meeting.

-Mayor Clendenin made a request to purchase a laptop for the Mayor position an additional license for the accounting software. This will allow for better oversight and research into the town's finances. The license will be \$199 a year and the laptop may be anywhere between \$300-\$400. Council agreed to allow for purchase of both on a motion by Teresa Harmon, 2<sup>nd</sup> by Jack McLane and carried.

With no further business the meeting was adjourned at 9:05pm.

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Mayor

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Recorder