

SEWER BOARD MEETING
DECEMBER 13, 2018
Conference Room at Town Hall

Board Members Present:

Mayor Clendenin
Councilman Jack McLane
Councilman Joey Tolley
Steve McLane

Board Members Absent:

Tom Sheridan

Guest(s) present: Les Adkins, Jerry Williams

Meeting called to order at 7:00pm

Approval of Minuets:

Minutes from the previous minutes were approved on a motion by Joey Tolley and seconded by Jack McLane.

Payment of Accounts:

The bills presented at the meeting were approved to be paid on a motion by Joey Tolley and seconded by Jack McLane.

Also for consideration:

Other bills coming due prior to the next meeting were approved to be paid on a motion by Steve McLane and seconded by Jack McLane.

Report from Members of the Board:

Les Adkins was present to answer any questions the Board may have. Main discussion was around I & I Reports and routine maintenance items. John and Carl will be scheduled to perform I & I's whenever possible and other items (Smoke Tests, Line Cleaning, etc.) will be added to their weekly/monthly schedule as well. We will also need to consider sending a flyer to each home to inform them of items that are not flushable.

Les also reported to the board additional information on purchasing a generator. We will meet again next month to make a decision on which one to purchase.

Reimbursement of Overpayment on Closed Accounts:

No request reported.

Adjustments made due to misreads by WVAW:

All adjustments were granted following the proper documentation being received by the utility clerk providing proof that WVAW made their adjustment on a motion by Jack McLane and seconded by Joey Tolley. The Board also agreed that if we have a set policy on what constitutes an approval for reimbursements and credits that these requests should be approved at the time the homeowner meets the requirement. If homeowners do not receive a credit/reimbursement, they can appeal to the board for a decision.

Action upon Security Deposit Refunds:

No information reported.

Enactment of Ordinances:

No request discussed.

Miscellaneous and Unfinished Business:

No request discussed.

Meeting adjourned at 8:40pm.

Minutes accepted as read by:

Cam Clendenin

Date

Jack McLane

Date

Joey Tolley

Date

Tom Sheridan

Date

Steve McLane

Date